



Dear Prospective Student:

We are pleased that you are interested in applying to Taejon Christian International School (TCIS). TCIS has been in existence for over half a century and is committed to providing students a high quality international education.

Please begin the application process by: 1) completing and submitting the application form and all supporting documentation; and 2) paying the non-refundable admissions processing fee. After TCIS has received ALL required admissions applications items, we will begin reviewing your child's application for admission.

Please do not hesitate to contact the TCIS Admissions office regarding the admissions process. The role of the Admissions Office is to review, facilitate and deliver admissions decisions and also to serve as a help and a guide for prospective families as they move through the admissions process. In order to be most effective in this role, we need your cooperation in providing the necessary information and documentation in a timely manner.

Should you have any questions about the school, require additional information, or if you would like to visit the school, please contact us so that we can arrange an appointment. We welcome and look forward to your visit.

Sincerely,

Ryan M. Roberts  
Assistant Headmaster

OFFICE OF ADMISSION  
210-1 O-JEONG DONG, DAEDEOK GU  
DAEJON, REPUBLIC OF KOREA 306-819

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Admission Officer  
Jo Fraizer (ext. 210)  
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## MOST FREQUENTLY ASKED QUESTIONS

### Is TCIS a Christian School? Why is this important?

Yes. Taejon Christian International School (TCIS) is a school with a Christian philosophy. The school is not affiliated with a particular denomination although it is closely aligned in practice to the founding missions of the Presbyterian, Methodist, and Southern Baptist Churches. TCIS bases its philosophy on basic Christian beliefs. A Christian philosophy of education that involves presenting the “truth” that can sustain and bring meaning to students’ lives. Secondly, it engages the student to consider his/her spirituality. The board of trustees has through the administration and teachers established that students will be able to demonstrate an understanding of the major spiritual world views; understand and be able to articulate an historical, biblically-based Christian world view; and be able to explain if God has any impact in their lives. Students will be taught to recognize that he/she is made in the image of God and that he/she should foster self-respect and self-worth as well as respect and esteem for others. TCIS strives to provide the kind of environment in which each student’s unique gifts of intellect, personality, stature, and spirit are given the best opportunities for development toward maturity. The school understands that not all students are Christians or will become Christians while attending, but an exploration of their faith and belief system will be encouraged.

### Is TCIS accredited and certified? Why is this important?

Yes. TCIS is accredited by the Western Association of Schools and Colleges (WASC) which accredits many of the East Asian international schools and the U.S. public and private schools in the states of California and Hawaii, Guam, and the American Territories in the Pacific. WASC accreditation is important because it ensures that a school is continually reviewing its curriculum, policies, programs, personnel, and finances so standards are maintained and improved upon to create a school of excellence and one that is driven by student learning. Second, WASC accreditation ensures that your child is able to enter U.S. schools including colleges and universities and that course credits earned at TCIS are accepted by those institutions. The TCIS boarding program is accredited by the Association of Christian Schools International (ACSI). The ACSI boarding accreditation is important because it holds our program to standards that need to be maintained and improved upon. TCIS is certified by the Republic of Korea’s Ministry of Education. This certification status is important because it provides a legal status in Korea thereby providing our Korean parents with income tax waivers and permits Korean male students to remain in school regardless of age and delays Korean military conscription.

### Is TCIS an International Baccalaureate (IB) World School? What does this mean? Why is this important?

Yes. TCIS is one of only two international schools in Korea that offer the IB Programme. TCIS presently offers the Diploma Programme for the high school (11th-12th grade) and is a candidate school for the Primary Years Programme (PYP) for elementary school (pre-Kindergarten-5th grade) and will pursue the Middle Years Programme (MYP) in the next two years. The IB Programme is offered in only 1,300 schools world-wide. The IB Diploma Programme is a demanding pre-university course of study for highly motivated 11th and 12th graders.

An IB diploma is received upon the successful completion of course work, examinations, and other requirements. The program has earned a reputation for rigorous assessment, giving IB diploma holders access to the world’s leading universities. The IB Diploma students are well prepared for university work. The program is a comprehensive two-year international curriculum that permits students to fulfill the requirements of their national systems. The program incorporates the best elements of national systems, without being based on any one. Internationally mobile students are able to transfer from one IB school to another, while students who remain closer to home benefit from a highly respected international curriculum.

### Is TCIS a Boarding School?

Yes. TCIS has had a boarding program for 45 years, and it is the only accredited program in Korea. The school has seven on- and off-campus dormitories that have a total capacity of 215 students (6th-12<sup>th</sup> grade). Each dormitory has a set of dorm parents and one residence supervisor per floor resulting in an 8:1 ratio. The boarding program has quality dining, laundry, and medical staff and facilities. The boarding program fills quickly, so new students and their parents are highly encouraged to reserve rooms as soon as possible.

### What is the ethnic mix at TCIS?

Presently, TCIS is 85% ethnically Asian and 15% non-Asian. In addition, TCIS is 74% ethnically Korean. The vast majority of the ethnically Korean students were born and reared in a bilingual environment outside of Korea with English being their primary language for academics. These students are also primarily Korean-American or Korean-Canadian. The 26% non-Korean students and the 15% non-Asian students come from over 25 other nations.

### What are the school’s beginning and ending dates and school hours?

TCIS school year is 180 instructional days, begins in mid-August, and ends in early June. The classes begin at 8:10 A.M. and end at 3:05 P.M., Monday through Friday, for students Kindergarten - 12<sup>th</sup> grade. Pre-Kindergarten students finish the school day after their lunch.

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### What holidays does TCIS take?

TCIS observes some traditional Korean and United States holidays. The school takes three-to-five-day Chusok and Solla holidays. It also takes a three-week Christmas-Semester break and a one-week Easter-Spring holiday. Several half-days are taken throughout the school year for teacher professional development or in-service days.

CONTINUED ON NEXT PAGE

## MOST FREQUENTLY ASKED QUESTIONS

### Where do TCIS students go after graduation?

Over 95% of TCIS graduates pursue a college education and are accepted at some of the most prestigious institutions of higher education in the U.S., Canada, and Korea. At college fair field trips to Seoul and at university visits to our campus, TCIS students have the opportunity to meet and interview with college representatives. Please consult the pamphlet found in this packet for a list of colleges and universities that TCIS graduates have matriculated.

### What is the school's enrollment? What are the class sizes?

The school's enrollment increases by about 12%-15% each year. The 2006-2007 school year enrollment total was over 600 students. For 2006-2007, elementary school enrollment was 116, middle school enrollment was 125, and the high school enrollment was 360. In the elementary, there is one class each for Pre-Kindergarten to 2nd Grade and two classes each for 3rd to 5th grade with an average class size of 13 students. Middle school and high school classes range from 5 to 25 students depending on the nature of the course. Required courses tend to be larger and some have two or more sections in order to accommodate all students. More advanced or specialized high school courses may have fewer students.

### Does TCIS have an ESL/ELL Program?

Yes. The school has an extensive ESL/ELL program for elementary, middle, and high school students. TCIS has a trained ESL/ELL staff that provides content-based ESL and sheltered instruction courses.

The program's goal is to transition students to mainstream classes as soon as they meet the required proficiency criteria. As a general rule, the school will not accept more than 30% of its current enrollment as ESL students. Beginning level ESL/ELL students are normally not accepted beyond 7th grade, but intermediate and advanced 8th, 9th and 10th grade students are accepted. TCIS does not offer direct ESL services to students in 11th and 12th grades; however, students in those grades may receive assistance from available ESL teachers. For more details on the TCIS ESL/ELL Program, please consult the *Admissions Criteria and Procedures* information pamphlet in this packet or contact the ESL Department.

### Are there services available for special needs students?

Yes. TCIS does provide some services for students who are ADD, ADHD, and those who have some less severe learning disabilities. The new high school is handicapped accessible with ramps, elevator access to all floors, and handicapped accessible restrooms. Future facilities will be similarly equipped.

### Where do most of the TCIS teachers come from?

Over 85% of TCIS full-time teachers and residence staff are overseas hire and hold a foreign passport. They are all professing Christians of various denominations who were primarily hired at overseas job fairs. They are certified or credentialed and are experienced teachers from the United States, Canada, South Africa, New Zealand, and Australia. Over the last several years, a number of alumni graduates have returned as teachers. Over 33% of TCIS teachers have graduate level degrees of Master's or higher.

### Does TCIS have a cafeteria and lunch program?

Yes. The school has an experienced and skilled food preparation staff that offers both Korean and Western lunches for all students and breakfast and dinner for the boarding students. The dining hall is professionally managed by SODEXHO Corporation. Although most day students purchase the school lunch, they do have the option of bringing a sack lunch from home to school.

### Does TCIS require uniforms?

No. Uniforms are not required for regular academic classes. Middle and high school students, however, are expected to bring suitable clothing for physical education classes. Some science classes will also require students to wear laboratory coats provided for their protection. Student athletes who join middle school intramural teams and high school students who join interscholastic teams wear school-provided or team-purchased uniforms.

### What kind of co-curricular activities are offered to TCIS students?

TCIS has an extensive activities program at all levels of the school. Please consult the pamphlet found in this packet for a detailed list of activities.

### What opportunities are there for parent involvement?

Thank you for asking! There are a number of ways TCIS parents can become involved in the school. First, on numerous occasions throughout the school year parents are invited or highly encouraged to visit the school. These include Open House, PTA meetings, concerts, drama performances, sports events, Parent-Teacher Conferences, Headmaster's Coffees, and International Festival. Our active PTA also offers many additional opportunities including volunteer room mothers, library aides, lunch duty helpers, teacher aides, Christmas bazaar assistants, Teacher Appreciation Day food providers, International Festival coordinators and fund-raisers.

## INSTRUCTION FOR APPLICATION

Please note that you can download the fillable PDF form from the school website ([www.tcis.or.kr](http://www.tcis.or.kr)). Please complete all information either by typing on the PDF form or by printing in black ink. Contact the school immediately if you change or update your passport, address, telephone numbers, or e-mail. A recent color front-facing photograph, in the dimensions given is required.

### Student's Passport Name

Please print your child's full name as it appears on his/her passport. This is your child's "name of record" that is used on official documents such as the graduation diploma, college applications, SAT and IB forms and other important documents.

### Student's Preferred First Name

This is the name your child and you prefer that he/she is called at school, but it may not be his/her "name of record." A child whose first language is not English is not required to take an English name, but many students like to do so.

### Ethnicity

This column is to identify the student's ethnicity, not necessarily the passport country. Please select from the dropdown menus (Asian, Caucasian North American, Caucasian European, Hispanic/Latino, African, Black/African American, Native-American, Multiracial, Other). If your ethnicity is not listed on the drop down menu, please select other and indicate your ethnicity on the column.

### Sex, Age, and Date of Birth

Please complete the information for your child at the time of this application.

### Entering Grade

This is the grade for which documentation is provided to verify what grade your child is to enter upon enrollment. This does not in anyway guarantee the grade of enrollment but is informational.

### Place of Birth

Please be specific as to city and country.

### Student's & Parent's Passport Country & Number

#### Student's Alien Registration Number

Please be accurate as to number and country. You are required to submit a copy of the first two pages of the passport and foreigners must submit a copy of the Korean Alien Registration Card. Please insure your child's passport is current and will not expire within 6 months of enrollment. Any changes or updates of passports should be immediately reported to the school.

### Contact Information

Please insure that these numbers are accurate and please also include the preferred mobile or cell phone numbers. The emergency telephone number should be a land line or mobile phone number where you can always be reached. Any changes of phone numbers should be immediately reported to the school.

### E-mail

E-mail addresses are becoming a very important line of communication, so please provide an accurate and reliable address so that we can stay in touch. Any changes of e-mail addresses should be immediately reported to the school.

### Home Language Survey

This information does not normally have an impact on the decision for enrollment but is important data to better serve your child. Please be honest and accurate about this information.

### Full Mailing Address

Your mailing address is a very important line of communication, so please provide an accurate and reliable address so that we can stay in touch. Any changes to your address should be immediately reported to the school.

### ADMISSION QUALIFICATION EVALUATION

The following are the qualifications for TCIS Admission.

1. At least one parent should hold a foreign passport only.
2. If both parents hold a Korean passport or dual passports, student must have stayed overseas more than 3 years.

To complete the TCIS application, submit photocopies of both student and parents' passport and alien registration cards.

If parents are Korean passport or dual passport holders, a certification of the entry & exit, a confirmation of residence or 3 years of school records are required.

### Family Information

This information is a very important line of communication, so please insure it is accurate. Any changes to your address should be immediately reported to the school.

### Marital Status of Parents

This information does not have any impact on the decision for enrollment but is important data to better serve you and your children.

### Religious Preference

This information does not have any impact on the decision for enrollment but is important data to better serve you and your children.

### Sibling(s)

This information does not normally have an impact on the decision for enrollment but is important data to better serve you and your children.

### EDUCATIONAL AND PERSONAL BACKGROUND

The answers to questions #1 to #16 on pages 3 and 4 of this application may have some bearing on enrollment but, more importantly, are asked to better serve your child. Questions #8 to #13 are extremely important information in order to properly address the needs of your child. With no exceptions, you must be honest and accurate in the completion of this section. Falsification or withholding of any information will result in denial of admission, possible dismissal, and/or possible notification to immigration authorities. Many of these questions, if answered "Yes," will require some documentation including school transcripts, disciplinary reports, medical and physician's reports, Individual Educational Plans (IEPs), and psychological reports.

### APPLICATION AGREEMENT

This section of the application form provides the parent with the requirements for the Application for Admission. This includes the required documents and additional documents expected of some students. The parents will also verify that they understand what the school can and cannot be expected to deliver to their child. Parents are required to insure that they can meet their financial, informational, and legal obligations to the school.

## INSTRUCTION FOR APPLICATION

대전국제학교 홈페이지([www.tcis.or.kr](http://www.tcis.or.kr))에서 컴퓨터로 기재 가능한 입학원서를 다운로드 하실 수 있습니다. 모든 정보는 컴퓨터에서 기재하시거나 검정 펜을 이용하여 인쇄체로 작성해 주시기 바랍니다. 혹시 여권을 갱신하신 경우나 주소, 이메일 주소, 전화 번호 등의 변경 시 학교로 즉시 알려주셔야 합니다. 최근에 찍은 칼라 규격 사진 한 장을 원서에 꼭 첨부해 주시기 바랍니다.

### 학생의 여권상의 이름

학생의 여권에 표기된 이름을 기입해야 하며, 표기된 이름은 학생의 졸업장, 대학원서, SAT 시험과 IB 서류 및 그 이외의 중요한 기록에 쓰일 것이므로 정확하게 기입해 주시기 바랍니다.

### 학생이 원하는 이름

공식적으로 쓰이지는 않지만 학생이 학교에서 불려지기 원하는 이름을 의미합니다. 영어권 국가 이외의 국적을 가진 학생이 영어이름을 갖는 것은 꼭 필요하지는 않지만 많은 학이 영어이름을 갖는 추세입니다.

### 인종

여권을 발행한 국가가 아닌 원래의 인종을 말하는 것으로 다음의 리스트 중 하나를 선택하실 수 있습니다. (아시아인, 백인-북미인, 백인-유럽인, 아프리카인, 다인종, 기타) 리스트에 해당되지 않은 인종인 경우, 기타를 선택하시고 본인의 인종을 기재해 주시기 바랍니다.

### 성별·나이·생년월일

원서 작성 시점의 정보를 기입하시기 바랍니다.

### 지원하는 학년

입학을 원하는 학년을 말합니다. 그러나 원하는 학년으로의 입학이 언제나 가능한 것은 아닙니다.

### 태어난 곳

나라와 도시까지 세밀하게 기입하시기 바랍니다.

### 학생·부모의 여권상 국가와 여권번호, 외국인 등록증 번호

정확하게 기입하셔야 합니다. 그리고 여권 첫 두 페이지를 복사하여 제출해 주시고, 외국인의 경우 외국인 등록증 사본도 함께 제출 해 주시기 바랍니다. 여권이 만료일을 확인하고 원서 제출시 만료일로부터 적어도 6개월의 여유가 있어야 합니다. 여권상의 변경사항이 생기면 학교로 즉시 알려주셔야 합니다.

### 집전화·사무실전화·핸드폰번호

정확한 정보를 기입해 주시고 번호가 변경된 경우 즉시 학교로 알려주셔야 합니다.

### 이메일

이메일은 중요한 통신수단이 되었습니다. 정확한 이메일 주소를 주셔서 학교가 항상 부모님과 연락할 수 있도록 해 주시기 바랍니다. 이메일 주소가 바뀌면 즉시 학교로 알려주셔야 합니다.

### 가정에서 사용하는 언어에 대한 조사

이 정보는 학생의 입학결정에 영향을 주지는 않지만 학교가 귀하의 자녀를 더 잘 이해하고 효과적으로 교육시키기 위한 정보입니다. 정확하게 기록해 주세요.

### 기숙사학생과 대전권 통학학생의 구분

학생은 부모님과 함께 대전권에서 살아야 합니다. 그렇지 않은 경우, 학생은 반듯이 기숙사에 거주해야 합니다. 예외가 없으며 이 질문에 대해 정직하고 정확하게 기입해 주시기 바랍니다. 이 규칙을 위반하면 입학이 취소될 수도 있습니다.

### 우편물을 받을 주소

학교에서 보내드리는 우편물을 수령하실 수 있도록 정확한 주소를 기입해 주시기 바랍니다. 주소가 바뀐 경우 즉시 학교로 알려주셔야 합니다.

### 입학자격에 대한 심사

대전국제학교 입학자격은 다음과 같습니다.

1. 부모 중 최소한 한 명이 외국인이어야 한다.
2. 부모가 한국인이거나 이중국적을 소지한 경우, 학생은 반드시 3년 이상 해외에서 거주한 사실이 있어야 한다.

대전국제학교 입학원서를 완성하기 위해서, 부모와 학생의 여권과 외국인 등록증 사본을 동봉하셔야 합니다. 부모님의 국적이 한국이거나 이중국적을 소지한 경우, 학생과 부모님의 출입국사실증명서, 거주사실확인서 또는 3년 동안의 학생 성적 기록을 첨부하셔야 합니다.

### 가족정보

학교와의 의사소통을 위하여 반드시 필요한 정보이므로 정확하게 기입해 주시기 바라며, 어떤 변경사항이 있을 시 학교로 즉시 알려주셔야 합니다.

### 부모님의 결혼, 이혼, 별거 여부

학생의 입학 여부와는 상관이 없지만 학교가 학생을 보다 잘 이해하고 지도하기 위해 필요한 정보입니다.

### 종교상의 선호도

학생의 입학 여부와는 상관이 없지만 학교가 학생을 보다 잘 이해하고 지도하기 위해 필요합니다.

### 교육 및 개인적인 배경

페이지 3과 페이지 4의 1번부터 16번까지의 질문은 입학여부에도 관계가 있을 수 있지만 더욱 중요한 목적은 학교가 학생을 이해하고 좀 더 나은 교육을 제공하기 위한 것입니다. 특히 8번부터 13번까지의 질문은 학생 개개인에게 적합한 교육을 위해 매우 중요한 질문입니다. 예외 없이 정직하고 정확한 답변을 하시기 바라며 사실이 아닌 답변이나 알려야 할 정보를 알리지 않으시는 경우 입학이 취소될 수 있습니다. 이 질문들에 해당하신다면 학교 성적표를 포함하여 징계기록, 의사소견서, 학생의 학업계획서 그리고 정신과 의사의 보고서 등의 보충 자료를 함께 제출하여 주시기 바랍니다.

### 원서동의서

이 부분은 학부모께 입학을 위해서 필요한 서류에 대해 알려드립니다. 학부모님들은 또한 이곳에 서명을 하심으로써 학생을 위하여 학교가 할 수 있는 일과 할 수 없는 일에 대해 이해하셨음을 인정하시게 되며 아울러 원서에 기재된 모든 정보가 사실임과 재정적인 의무와 법적인 책임을 다 하실 것을 서약하시게 됩니다.